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Approved For Release 2002/05/08 : CIA-RDP93B01194R001200190010-8

Executive Registry

72-2734

NOTED AT N.Y. 2/

1 MAY 1972

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MEMORANDUM FOR: Deputy Director for Intelligence
Deputy Director for Plans
Deputy Director for Support
Deputy Director for Science and Technology
General Counsel
Director of National Estimates

SUBJECT : Declassification of Intelligence Material

1. Declassification of intelligence material raises a number of difficult issues for CIA. The Director has instructed that our actions in this regard be carefully considered. I plan to keep him advised of any steps taken of this nature.

2. As you know, I plan to incorporate the handling of these requests into our procedures for handling archives, history and records management. It is envisioned that the Records Management Board and its Technical Committee will be the vehicle for staffing such requests, making sure that each comes to the personal attention of the Deputy or Independent Office Head most concerned, the Executive Director, and the Director.

3. Until these new procedures are firmly established, the Chief, Historical Staff will assist me in coordinating individual requests related to histories, as well as those devoted to the Foreign Relations series. I plan to satisfy myself that all interested Agency offices have had a chance to thoroughly review a request prior to my presenting it to the Director and would appreciate your continued assistance to

25X1A

/s/ W. E. Colby

W. E. Colby

Executive Director-Comptroller

cc: Chief, Historical Staff

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